

# Nanhua University

## International Students

### General guidance for 2019 Novel Coronavirus (COVID-19)

#### A. Health Management

1. All class teachers must report back that students' travelling abroad history (location, date, purpose) in order to monitor contact history of all personnel in NHU. All of NHU International students should fill the "NHU International Students Self Health Control and Travel History Survey" online: <https://reurl.cc/OblGv7>.
2. For any student who was close contacted with a person known to have the 2019-nCoV and receive the "Home Isolation Notice" from CDC, must follow home isolation guidance and is not permitted to come to the class or travel abroad. During isolation, Health Authorities of Central Government will check the health conditions twice a day, if fever or respiratory illness symptoms develop, the authorities will arrange medical treatment immediately.
3. For any student with the travel history from China, Hong Kong and Macau, or in transit from China, Hong Kong and Macau, and receive the "Home/Dormitory Quarantine" from CDC, need to proceed home isolation for 14 days. Please report to the Students' Affair office immediately. The officer will supervise for the 14 days home isolation. During the 14 days home isolation, students would not be allowed to come to class, travel abroad or go to work during the isolation period. Also, the students have to fill in the Body Temperature and Activities Record everyday. Students who have lived at campus dormitory will be transferred to Building A, Nanhua Hall (No. 163, Section 2, Zhongxing Road, Dalin Town, Chiayi County, Tel: 05-264-1508) . Students who have lived beyond campus are advised to live at Nanhua Hall as well to receive living assistance. Meals will be ordered and delivered by the hall manager at your own expense.
4. For any person who has suspected of being infected with COVID-19 should be self-isolated at home for 14 days and avoid going to school. Please wear surgical mask when going outside. Also, measure body temperature once every morning and evening, if such

symptoms occur, please report to the Students' Affair office immediately to obtain instructions on seeking medical attention.

5. To avoid the spread of the virus, for any person that is under home isolation would not be allowed to go outside (include attending classes). Permissions must be required and obtained before going outside the isolating premises and must wear surgical masks at all time when travelling outside the premises. All persons under home isolation would not be allowed to take bus, MRT, train or any type of public transportation and would not be allowed to go to crowded areas such as department stores, malls, banks, libraries, markets and internet cafes.

#### B. In-class Students (no travelling history to China, Hong Kong, Macau)

1. All class teachers must closely monitor students' health. For any student that has fever symptoms ( $>38^{\circ}\text{C}$ ) of lower respiratory illness, please report to the Health Center of Students' Affair Office and request students to proceed specimens test immediately in the hospital. If the test result is confirmed to have the 2019 Novel Coronavirus, by law, students must proceed hospital isolation. Before the releasing of the test results, students would be required to proceed home isolation and avoid going outside.
2. For the class absence due to the home isolation, students must provide 「 Novel Coronavirus Health Declaration and Home Quarantine Notice 」 and 「 Home Isolation Notice 」 as the evidence of the class absence when taking days off.
3. To prevent the spread of the novel coronavirus, please wash hands regularly, cover when cough or sneeze and must properly dispose personal secretions. Please avoid going to the crowded areas and/or areas that have poor air circulation.
4. Students should prepare their own tableware and cup, and should also avoid to eat or gathering in a crowded and confined place, such as convenience store or Fast Food Restaurant...etc.
5. Health Center will provide temperature checking service during 8:30-9:00 and 16:30-17:00 at the main entrance of S building, H building and Z building, students are all welcome to use it.

## C. Environmental Managements

1. Keep classroom air circulation. Teachers would be required to open windows, doors when entering the classroom and please avoid using air-conditioning to minimize the risk of circulation infection.
2. Please do not arrange field trips during this period.
3. Please use the alcohol sterilizer at all time.
4. Teachers are advised to spray diluted bleach for surface disinfection (doorknob, desk, light switches).
5. Please join LINE@ (疾管家、@taiwancdc) for any notices from the Department of Health and must inform students any updates regarding the virus.
6. Interim guidance for 2019 Novel Coronavirus is in accordance to the Centers for the Disease Control (<http://www.cdc.gov.tw>) and is subject to change for any new guidance released by the Center.

# **Notice on the Self-Management of Respiratory Syndrome of 2019 Novel Coronavirus (COVID-19) (Contact)**

**Name:** \_\_\_\_\_ **ID No.:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Tel:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Duration:** \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ (yyyy/mm/dd)

( This notice is a legal document, please fill in correctly. The upper part is to give to the disease control official; the lower part is for you to keep.)



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# **Notice on the Self-Management of Respiratory Syndrome of 2019 Novel Coronavirus (COVID-19) (Contact)**

1. Notice on the Self-Management of Health of 2019-nCoV You have been in contact with person(s) either highly possible of being infected with 2019-nCoV or are confirmed cases. To prevent the infection of 2019-nCoV, and to protect the health of yourself and your friends and relatives, please correctly practice measures for the self-management of health for 14 days.
2. The person under self-management and his/her family members can maintain normal life, such as going to school or office. There is no restriction of activities unless the person under self-management develops symptoms.
3. Keep hands clean. Wash hands regularly. In principle, soap and clean water or alcoholic dry cleaner can be used to keep hands tidy. Do not touch eyes, nose and mouth directly with hands.
4. Observe hygiene of respiratory tracts and coughing manners. Wear a mask if there are respiratory tract symptoms such as coughing. If mask is contaminated with discharges of mouth or nose, use a new one immediately and throw the contaminated one into the dust bin. When sneezing, cover mouth and nose with tissue or handkerchief. If tissue or

handkerchief is not available on hand, sleeves can be used. If there are respiratory tract symptoms, when talking with others, wear surgical mask and keep a distance of more than one meter. When hands are contaminated with discharges of respiratory tracts, rub hands with soap and wash thoroughly.

5. In the 14 days of self-management, measure body temperatures once every morning and evening, and keep in detail body temperatures and activities (as per Attachment), and notify Health Center of Students' Affairs Office on own accord.
6. Cases under self-management, if are infected with acute respiratory infection (fever higher than 38°C and coughing), wear surgical mask immediately, contact Health Center of Students' Affairs Office to assist in arranging for early medical care.
7. When under medical care, present this notice to the doctor. Tell the doctor at own initiative the history of contact, travel and living conditions.
8. If the regulations of self-management are not observed correctly, the persons concerned will be violating regulations of Article 48 of the Communicable Disease Control Act, and are liable by Article 67 of the same Act to a fine of NT\$60,000 to 300,000, successively.

# Body Temperature and Activities Record

Name : \_\_\_\_\_ Student number : \_\_\_\_\_

Date of departing from the infected area : \_\_\_\_\_ ( yyyy/mm/dd )

Fight number from the infected area: : \_\_\_\_\_

Date of In-transit : \_\_\_\_\_ ( yyyy/mm/dd )

Location of the Intransit : \_\_\_\_\_

Fight number from the intransit location : \_\_\_\_\_

\_\_\_\_\_

DAY	DATE	AM	PM	Health Condition	Activities
1		___°C	___°C		
2		___°C	___°C		
3		___°C	___°C		
4		___°C	___°C		
5		___°C	___°C		
6		___°C	___°C		
7		___°C	___°C		
8		___°C	___°C		
9		___°C	___°C		
10		___°C	___°C		
11		___°C	___°C		
12		___°C	___°C		
13		___°C	___°C		
14		___°C	___°C		

**Signature :**

**Tel :**